



Word of Life Canada
KITCHEN COOK JOB DESCRIPTION

- I. Position: **Kitchen Cook**
- II. Supervisor: **Kitchen Manager**
- III. Location: Owen Sound, Ontario Campus
- IV. Description: The kitchen cook is responsible for instructing volunteers, students and interns in the basics of culinary arts by following established procedures. Supervising production of daily meals for students, staff, campers etc. Plus, seeking to fulfill the mandate of the kitchen manager.
- V. Qualifications:
1. Summary – Seeking an individual with spiritual gifts, professional qualifications, team player and leadership values conducive to the role of a Kitchen Cook and consistent with Word of Life Canada.
 2. Spiritual Gifts:
 - a. Hospitality
 - b. Administration
 - c. Exhortation
 3. Professional Qualifications:
 - a. Post-secondary education to include Biblical Studies,
 - b. Graduate of a respected culinary school or proven work experience as a cook.
 - c. Must have an up to date Food Handlers certificate.
 - d. Agreement with Word of Life doctrine, ministry philosophy, and staff positional policies,
 - e. Experience in a kitchen environment
 - f. Punctual and good work ethic
 - g. Work towards kitchen goals
 - h. Flexibility
 - i. Willingness to listen and learn
 - j. Task oriented
 - k. Responsible and follows instructions
 - l. Communication skills
 - m. Team player
 4. Leadership Values:
 - a. Demonstrated and growing spiritual maturity,
 - b. Desire to pursue excellence,
 - c. Commitment to ministry
 - d. Ability to solve problems,
 - e. Commitment to community,
 - f. Self-starter initiative,

VI. Responsibilities:

1. Ensuring a good variety of meals that fall within operating budget.
2. Equips and supervises students, interns and volunteer staff to maintain clean, safe and organized work environment that complies with the Ontario Health Department.
3. Reports all kitchen repair needs to the kitchen manager as needed.
4. Ensure all food is marked and stored properly.
5. Check food quality.
6. Monitor stock and inform kitchen manager if reorders are needed.
7. Coordinate food prep for upcoming meals.

VII. Extras:

- This is a Support raising position
- It is a 37 ½ hour work week ministry position.
- A willingness to assist in extra Word of Life events as needed.
- Attend all staff meetings as required by the Regional Coordinator.
- **If you have an interest or questions please email us at... infor@wol.ca**